Instructors: Please fill out this form for each student. A copy of this form will be forwarded to the student, and later to the Office of Student Conduct.

* Created according to the following online form in October 2021

UNL Student Conduct and Community Standards
Academic Integrity Report Form

This form is intended to be used for reporting the academic misconduct of UNL students that may be in violation of the Student Code of Conduct. Information submitted using this form will be reported to the Office of Student Conduct and Community Standards for review.

**Background Information**

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>Your full name:</td>
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<td>Your position/title:</td>
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<td>Your phone number:</td>
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<td>Your email address:</td>
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<td>Your physical address:</td>
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<tr>
<td>Date of incident(Required):</td>
<td></td>
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<tr>
<td>Format is MM/DD/YYYY</td>
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<tr>
<td>Time of incident:</td>
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<tr>
<td>Reporting Department(Required):</td>
<td>UNL – Computer Science and Engineering</td>
</tr>
<tr>
<td>Specific class number:</td>
<td></td>
</tr>
</tbody>
</table>
Involved Parties

Student Name:

Role (Select One):

[ ] Respondent  [ ] Witness  [ ] Other

NUID:

Questions

Please provide a detailed description of the incident, using specific, concise, objective language (who, what, where, when, why and how).(Required)

Per Faculty Senate Policy: "Prior to reporting a perceived act of academic dishonesty, imposing any associated sanctions or making a recommendation for additional discipline, the faculty member must attempt to discuss the allegation with the student, allowing up to two business days, defined by the university schedule, for a response." Have you attempted to meet with the student to discuss the incident?(Required)

[ ] Yes

[ ] No
What was the violation? Select all that apply. (Required)

[ ] 1. Cheating
[ ] 1a. Copying from another student’s exam, assignment, or project.
[ ] 1b. Using materials during an exam or for an assignment that are not authorized by the instructor.
[ ] 1c. Using devices during an exam that are not authorized by the instructor.
[ ] 1d. Taking any materials out of the exam room (for example, the exam itself or scratch paper) that the exam instructions prohibit students from taking.
[ ] 1e. Making an electronic copy of part or all of an exam, unless the instructions authorize making a copy.
[ ] 1f. Possessing a copy of an exam or assignment that the student knows or should have known that they are not authorized to have.
[ ] 1g. Working on an exam or assignment with someone else, unless group work has been authorized by the instructor.
[ ] 1h. Taking an exam for another student, or allowing their exam to be taken by someone else.
[ ] 1i. Taking all or part of work that someone else prepared and submitting it as one’s own.
[ ] 1j. Taking all or a substantial part of an assignment submitted for one course and submitting it in another course, without the authorization of the instructor for that course.

[ ] 2. Dishonesty, Falsification, and Fabrication
[ ] 2a. Making false statements to avoid taking an exam or submitting an assignment at the scheduled time.
[ ] 2b. Making false statements to avoid a penalty for failing to take an exam or submit an assignment at the scheduled time.
[ ] 2c. Making up or purposefully misstating information or sources in any assignment or research project.
[ ] 2d. Engaging in plagiarism by presenting the words or ideas of another person as one’s own.
[ ] 2e. Making changes to a graded exam or assignment and then representing that the changes were part of the original exam or assignment.

[ ] 3. Harmful Academic Action Towards Others
[ ] 3a. Interfering with another person’s research or academic work.
[ ] 3b. Knowingly making false charges that another student violated these Standards.

[ ] 4. Improperly Helping Others
[ ] 4a. Helping another student on an exam or an assignment when the student is not authorized to receive help.
[ ] 4b. Knowingly helping another student violate these Standards, including, but not limited to, sharing an instructor’s teaching materials without permission.
[ ] 4c. Unauthorized distribution, electronically or otherwise, of an instructor’s course materials.
5. Failing to Follow the Rules
5a. Failing to follow the instructions of an exam proctor.
5b. Failing to follow testing center rules.

**Academic Sanction (Select all that apply.)** *(Required)*

- [ ] Reduced grade on assignment, paper, quiz or exam
- [ ] Zero on assignment
- [ ] Grade of F on Transcript for the Course
- [ ] Other (please contact the Office of Student Conduct and Community Standards to discuss. (402) 472-2021.

**Non-Academic sanctions recommended to the Office of Student Conduct and Community Standards: (Mark all that apply.) Please note that SCCS has discretion in imposing non-academic sanctions.** *(Required)*

- [ ] I recommend the student be assigned to complete an online academic integrity seminar.
- [ ] I recommend the student receive University Probation. (Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the Respondent is found to violate the terms of the probation or any provision of the Student Code during the probationary period.)
- [ ] I recommend University Suspension. (Separation of the Respondent from the University for a definite period of time, after which the Respondent is eligible to return. Conditions for readmission may be specified.)
- [ ] I recommend University Expulsion. (Permanent separation of the Respondent from the University.)
- [ ] I recommend Revocation of Admission and/or Degree. (Admission to or a degree awarded from the University may be revoked for fraud, misrepresentation, or other violation of University Standards in obtaining the degree, or for other serious violation committed by a student prior to graduation.)
- [ ] I recommend Withholding Degree. *The University may permanently withhold awarding a degree, or withhold the award of a degree pending the completion of the Disciplinary Procedures, including the completion of all sanctions imposed, if any.*

[ ] I choose not to provide input on non-academic sanctions
What is the best phone number to reach you at if we have additional questions? This number will not be provided to the students involved. (Required)

Your academic department (Required)

School of Computing

I request to receive information about the outcome(s), including non-academic sanctions, directly related to this report of Academic Dishonesty.

[ ] Yes
[ ] No

Supporting Documentation

Photos, video, email, and other supporting documents may be attached below. 5GB maximum total size.